



REQUEST FOR QUOTATION

QUOTATIONS WILL BE EVALUATED ON THE 80/20 POINT SCORING SYSTEM 80 POINTS WILL BE ALLOCATED TO PRICE AND THE REMAINING 20 POINTS WILL BE ALLOCATED FOR BBEE AND PREFERENTIAL PROCUREMENT ALL SUPPLIERS RESPONDING TO QUOTATIONS SHOULD BE REGISTERED ON CENTRAL SUPPLIER DATABASE(CSD)

JW CONTACT PERSON: Nompumezo e-mail address: nompumezo.mrambe@water.co.za.....
 TELEPHONE NUMBER: 011 688 1656, FAX NO: 086 611 8167

PHASE NO.	
CLOSING DATE AND TIME	13 Jun 2019 14:00
Date of Issue	06 June 2019
VALIDITY	

QUOTATION VALIDITY
 60 DAYS

Networks: Electrical Support Department	REQUESTOR	Vasu Moodley
JW252NM 2019 CARPORT-GARAGE STORE REPAIRS	QUOTATION REFERENCE	
	QUOTATION VALUE	

ITEM NO.	DESCRIPTION	DESCRIPTION OF ITEM OFFERS	UOM	QTY REQUIRED	PRICE QUOTED EXCL. OF V.A.T.	QTY
1	CARPOR/GARAGE STORE REPAIRS			1		
a	Modify and raise existing 26m X 7m wide roof by 500mm					
b	Demolish existing 3m x 6m wall long and plaster					
c	Dismantle existing roof complete with beams					
d	Supply and install 4 off 100 x 100 x 3.5 long heavy duty steel poles for upright support off the existing roof					
e	Supply and install 4 off 100 x 100 x 3.5 long steel poles for upright support off the existing roof					
f	Supply and install 30 off 60 x 60 x 6m long Angle Iron to support the complete roof structure underneath					
g	Supply and install 20 off M12 rawbolts to support roof structure					
h	Weld and install approx 3kg welding rods for welding complete beam structure					
i	Supply and install approx. 30m ² concrete mix to be used as screed on the roof					
j	Supply and install 35 off 1200 x 1200 x 12mm shutterboard					
k	Supply and install 200 off 6 x 35mm anchor screws					
l	Supply and install 1000 off Magalis Sain facebricks to lift the back wall					
m	Supply and install plaster mesh for structure					
n	Supply and install 25 bags of 50kg cement					
o	Supply and install new roof sheets for existing structure (26m x 7m)					
p	Supply and install 15 x 15 diamond mesh below the roof sheets.					
q	Supply and install shutterboards on top of the roof					
r	Supply and install screeding approx 100mm on the top of the roof and ensure complete sealing (watertight)					
s	Brick up backwall to the same level as the side wall					
t	After completion of the screeding (dry) apply water proof sealant					
u	Supply and install conduit and draw string for electrical cabling in the roof and the sides from the main DB box					
v	Fit new ceiling and paint all walls with durable/washable pure acrylic emulsion sheen paint					
	NB:					
	All labour and rental-hiring of concrete mixer and other equipment must be quoted on					
	For technical queries contact Vasu on 082 496 9182					
	Quotations should be valid for 60 days					
	NB: All suppliers responding to Rfq's should use their own company letter head not JW Rfq Template AND MAKE SURE THEIR EMAIL ADDRESS IS VISIBLE ON THEIR QUOTATION					

CONDITIONS
 1. QUOTATIONS CLOSE OF BUSINESS ON THE CLOSING DATE WILL NOT BE ACCEPTED.
 2. QUOTATIONS WITHOUT BIDDING NAMES INCLUDED WILL NOT BE ACCEPTED.
 3. PRICES QUOTED MUST BE AS PER THE UNIT INDICATED AND BE EXCLUDED OF VAT.
 4. QUOTATIONS WITHOUT THE SUPPLIER'S AUTHORIZED SIGNATURE WILL NOT BE ACCEPTED.
 5. ACCEPTANCE OF A QUOTATION WILL BE SUBJECT TO JOHANNESBURG WATER'S SUPPLY CHAIN POLICY

OFFICIAL STAMP

APPROVED BY: _____

DATE: _____

APPROVED BY: _____

DATE: _____

HEALTH, SAFETY & ENVIRONMENTAL (SHE) SPECIFICATION: BASELINE RISK ASSESSMENT



PROJECT NUMBER:

RFQ

PROJECT LOCATION:

Networks: Electrical Support Department

PROJECT DESCR:

CARPOT-GARAGE STORE REPAIRS

POSSIBLE RISKS FOR THIS PROJECT

Task	Hazard	Risk	Consequence	Rating	Controls
Carpot netting	<ul style="list-style-type: none"> ✓ Working from elevated position 	<ul style="list-style-type: none"> ✓ Falling ✓ Walking under elevated equipment 	<ul style="list-style-type: none"> ✓ Injuries ✓ Head injuries 	H	<ul style="list-style-type: none"> ✓ SOP for working at elevated position must always be used ✓ Wear Hardhat at all times
	<ul style="list-style-type: none"> ✓ Carport netting 	<ul style="list-style-type: none"> ✓ Finger cuts from IBR sheeting edges ✓ Slips and trips; ✓ Falling form height 	<ul style="list-style-type: none"> ✓ Cuts & Injuries 	M	<ul style="list-style-type: none"> ✓ PPE must include safety boots and goggles and safety harness. ✓ Care to be taken when working near overhead lines; ✓ Use only trained personnel; ✓ Cap starter bars to prevent injuries where feasible;
Climbing down on ladder or structure	<ul style="list-style-type: none"> ✓ Access to roof 	<ul style="list-style-type: none"> ✓ Falling ✓ Passers by 	<ul style="list-style-type: none"> ✓ Injuries 	M	<ul style="list-style-type: none"> ✓ Take care to secure access points to prevent unauthorised persons accessing roof area ✓ Visible signage
	<ul style="list-style-type: none"> ✓ Working at heights 	<ul style="list-style-type: none"> ✓ Falling onto / Falling objects ✓ Mechanical failure of step ladder bolts ✓ Loosing footing and falling to ground 	<ul style="list-style-type: none"> ✓ Employees falling from heights which may result in fatality 	M	<ul style="list-style-type: none"> ✓ Admin :provide training for personnel working at heights ✓ Developing a safe working procedures and inspections

		Smooth angle iron surfaces that can be slippery	Personal injuries from elevated equipment	should be conducted on regular basis
Manual Handling	<ul style="list-style-type: none"> ✓ Manual handling ✓ Unstable material ✓ Removing old steel handrails 	<ul style="list-style-type: none"> ✓ Handling Heavy Objects ✓ Falling materials; ✓ Falling on employees ✓ Poor lifting technique ✓ Damage to adjacent services 	<ul style="list-style-type: none"> ✓ Back pain ✓ Injuries to employees ✓ Property damage ✓ Loss of services 	<ul style="list-style-type: none"> ✓ Correct PPE must always be used e.g. Hardhat with chin straps, gloves & shoes ✓ Observe proper lifting techniques ✓ SOP and SWP and other safety related methods must be implemented ✓ Obey sensible lifting limits ✓ Ensure standard safety procedures are followed; ✓ Ensure that the steel are erected according to the designers specifications
Use of Hand tools	<ul style="list-style-type: none"> ✓ Damaged tools ✓ Hand tools 	<ul style="list-style-type: none"> ✓ Usage of the wrong tool for the task ✓ Using damaged tools ✓ Lack of skill 	<ul style="list-style-type: none"> ✓ Injuries to person ✓ Cuts ✓ Loss of services ✓ Damage to property 	<ul style="list-style-type: none"> ✓ Damaged tools ✓ All tools are visually inspected before use. ✓ Specific equipment/tools are only used by competent users
Welding	<ul style="list-style-type: none"> ✓ Welding Machine ✓ Welding Rods ✓ Welding Cables ✓ Gas cylinders ✓ Inadequate PPE 	<ul style="list-style-type: none"> ✓ Welding machinery not manned while in operation ✓ Welding machinery not earthed ✓ Usage of unapproved/insulated welding cables 	<ul style="list-style-type: none"> ✓ Burns, injury to people ✓ Electrocutation, fire, injury to people & damage to property ✓ Exposure to gases and 	<ul style="list-style-type: none"> ✓ Admin: train employees on how to use respirator protection correctly ✓ Safety goggles shall be worn by employees when welding steel

			<ul style="list-style-type: none"> ✓ Welding machinery not inspected and maintained ✓ Operating of welding machinery by untrained personnel ✓ Operator not in visual contact with welding equipment at all times ✓ Usage of unapproved/insulated welding cables ✓ Welding area not secured and well ventilated ✓ No use or use of inadequate/wrong PPE 	<p>fumes, exposure to other workers resulting in injuries</p> <ul style="list-style-type: none"> ✓ Explosions, deaths, injury to people & excessive damage to property ✓ Injury to people ✓ Injury to people, damage to property 			<ul style="list-style-type: none"> ✓ Comply to all company rules, regulations, procedures and standards ✓ Welding machinery must always be manned while in operation for safety purpose ✓ Welding machinery must at all times be earthed ✓ Always be vigilant to ensure that approved/insulated welding cables are used ✓ Welding machinery must be inspected and maintained always ✓ Only competent and trained personnel must only operate welding machinery. ✓ Operator must always be in visual contact with welding equipment at all times ✓ Use adequate and correct PPE
<ul style="list-style-type: none"> ✓ Drilling ✓ Drill pit ✓ Drill sharp metal fibres ✓ High Noise Levels 		<ul style="list-style-type: none"> ✓ Vibration ✓ Cutting edges ✓ Eye penetration ✓ Finger cuts ✓ Expose to high noise level area 	<ul style="list-style-type: none"> ✓ Damaged hearing ✓ Carpal tunnel syndrome ✓ Cuts/ injuries ✓ Eye irritation / blindness ✓ Minor cuts resulting into injury 	M			<ul style="list-style-type: none"> ✓ Use hearing protection when exposed to excessive noise levels (greater than 85 dB over an 8-hour work period) ✓ Assess noise level with sound level meter if possibility exists that level may exceed 85dB ✓ Rotate drilling tasks to minimize worker exposure to equipment vibration

					<ul style="list-style-type: none"> ✓ Use right size of a drill to drill different layers of the ground ✓ Assess manual guide carefully to ensure correct usage of portable electrical devices.
<ul style="list-style-type: none"> ✓ Electrical powered/Faulty Equipment ✓ Uncontrollably swinging the equipment ✓ 	<ul style="list-style-type: none"> ✓ Injuries to employees and damage to equipment ✓ Electrocution Injury ✓ /Damage to equipment ✓ Chocking 	<ul style="list-style-type: none"> ✓ Injuries / damage to employees and equipment ✓ Equipment failure 	M	<ul style="list-style-type: none"> ✓ Emergency stop button must always be serviceable ✓ Observe proper lifting techniques ✓ Ensure communication between employees ✓ Technical Skills ✓ Maintenance plan 	
<ul style="list-style-type: none"> ✓ Electrical equipment 	<ul style="list-style-type: none"> ✓ Use of faulty electrical equipment ✓ Faulty equipment could also start a fire. 	<ul style="list-style-type: none"> ✓ Electric shock/ burns ✓ Injuries ✓ All workers could suffer potentially fatal shocks or burns. 	M	<ul style="list-style-type: none"> ✓ All tools to be checked and tagged before bringing onto site; ✓ Portable electrical appliances examined and where necessary, tested by a competent person within the recommended time limit; ✓ Electric tools and installations to be in good condition; ✓ Inspect electric tools before use; ✓ Do not use electric tools in wet / damp conditions; ✓ Wear PPE appropriately hand gloves and safety shoes 	

<p>Building Wall</p>	<ul style="list-style-type: none"> ✓ Cement dust ✓ Dust from wall and cuts 	<ul style="list-style-type: none"> ✓ Inhalation ✓ Injury ✓ Inhalation of dust particles resulting in lung illness ✓ Sharp objects may result to minor injuries(cuts) 	<ul style="list-style-type: none"> ✓ Silicosis ✓ Dust created from sand may cause respiratory problems 	<p>M</p>	<p>✓ Correct PPE must always be used e.g. Dust mask.</p>
	<ul style="list-style-type: none"> ✓ Sand, Concrete and cement work 	<ul style="list-style-type: none"> ✓ Ingestion and inhalation 	<ul style="list-style-type: none"> ✓ Inhalation of sand or dust resulting in lung illness ✓ Sand causing Eye penetration ✓ Sand result to blindness 	<p>M</p>	<ul style="list-style-type: none"> ✓ Use all PPE ✓ Supervise and control work, application ✓ Work, apply only in fair to good weather. ✓ Training in use of sand, concrete and cement. ✓ Controlled use and application. ✓ Pouring/application restricted to fine weather conditions
	<ul style="list-style-type: none"> ✓ Removing bricks and concrete 	<ul style="list-style-type: none"> ✓ Falling 	<ul style="list-style-type: none"> ✓ Injuries 	<p>M</p>	<p>✓ Correct PPE must always be used</p>
	<ul style="list-style-type: none"> ✓ Paving Bricks 	<ul style="list-style-type: none"> ✓ Injury to persons ✓ Backache ,neck/shoulder pains and wrist strain and white finger illness ✓ Falling 	<ul style="list-style-type: none"> ✓ Minor cuts resulting into injury ✓ Injuries to employees and damage to equipment ✓ Injury ✓ Finger pinch ✓ Backache 	<p>M</p>	<ul style="list-style-type: none"> ✓ Train employees on safe lifting procedure(ergonomics) ✓ Pre-use inspection. ✓ Use PPE, gloves ✓ Pre-use inspection. ✓ Good monitoring skills from a Supervisor /Safety Rep. ✓ Check all tools being used
<p>Concrete</p>	<ul style="list-style-type: none"> ✓ Broken Pieces 	<ul style="list-style-type: none"> ✓ Falling into Exposed body Parts 	<ul style="list-style-type: none"> ✓ Injuries/ damages 	<p>H</p>	<p>✓ Provide employees with gloves</p>

	✓ Excavation/ open trench				<ul style="list-style-type: none"> ✓ Develop a SOP on removal of damaged fence or poles ✓ Ensure that the removal is done under supervision and by trained employees ✓ All trenches must be barricaded.
	✓ Dust	✓ Inhalation/ absorption	✓ Respiratory diseases / illness	M	<ul style="list-style-type: none"> ✓ Employees must be provided with the dusk mask.
	✓ Untrained Staff	✓ Injuries/ damage to property	<ul style="list-style-type: none"> ✓ Injuries ✓ Damage to property 		<ul style="list-style-type: none"> ✓ Employees must be provided with SWP and method statements
Roof Painting	<ul style="list-style-type: none"> ✓ Exterior roof painting works ✓ Interior painting works ✓ Chemicals 	<ul style="list-style-type: none"> ✓ Paint fumes inhalation ✓ Eye penetration/eye contact ✓ Lungs infection 	<ul style="list-style-type: none"> ✓ Inhalation of paint fume resulting in lungs illness ✓ Eye injuries/ blindness 	M	<ul style="list-style-type: none"> ✓ Admin: train employees on how to use respirator protection correctly ✓ Safety goggles shall be worn by employees when cutting steel ✓ Read MSDS correctly.
	✓ Carpet dust/Ceiling Asbestos	✓ Inhaling of Dust/Silica and Asbestos	✓ ill health/ long term health problems	M	<ul style="list-style-type: none"> ✓ Wear respiratory and hearing protection; ✓ Minimise dust where possible;
	✓ Work Temperature	✓ Employees working on high or low temperature	✓ Ill health	M	<ul style="list-style-type: none"> ✓ Monitor for Heat/Cold stress ✓ Provide fluids to prevent worker dehydration ✓ Establish work/test schedule
	<ul style="list-style-type: none"> ✓ Confide space ✓ Flying debris 	✓ Lack of oxygen	<ul style="list-style-type: none"> ✓ Improper inhalation ✓ Eye injuries 		<ul style="list-style-type: none"> ✓ Fire extinguisher readily available

		<ul style="list-style-type: none"> ✓ Burns to eyes or other parts of the body ✓ Eye penetration 	<ul style="list-style-type: none"> ✓ Eye injuries/blindness 		<ul style="list-style-type: none"> ✓ Personal Protective Equipment to include eye, skin and hearing protection ✓ Safety goggles shall be worn by employees when cutting steel
<ul style="list-style-type: none"> ✓ Electrical equipment 	<ul style="list-style-type: none"> ✓ Use of faulty electrical equipment 	<ul style="list-style-type: none"> ✓ Electric shock/burns injuries ✓ injuries 	M	<ul style="list-style-type: none"> ✓ All tools to be checked before use ✓ Wear hand gloves and safety shoes 	
<ul style="list-style-type: none"> ✓ Working from elevated position 	<ul style="list-style-type: none"> ✓ Falling ✓ Walking under elevated equipment 	<ul style="list-style-type: none"> ✓ Injuries ✓ Head injuries 	M	<ul style="list-style-type: none"> ✓ SOP for working at elevated position must always be used ✓ Wear Hardhat at all times 	
<ul style="list-style-type: none"> ✓ Work Temperature 	<ul style="list-style-type: none"> ✓ Employees working on high or low temperature 	<ul style="list-style-type: none"> ✓ ill health 		<ul style="list-style-type: none"> ✓ Monitor for Heat/Cold stress ✓ Provide fluids to prevent worker dehydration ✓ Establish work/test schedule 	
<ul style="list-style-type: none"> ✓ Vehicles 	<ul style="list-style-type: none"> ✓ Exit and entrance of vehicles 	<ul style="list-style-type: none"> ✓ Employee injuries 	M	<ul style="list-style-type: none"> ✓ Vehicles to drive slowly in and out when the Depot 	
<ul style="list-style-type: none"> ✓ Hot Works 	<ul style="list-style-type: none"> ✓ Burns to eyes or other parts of the body; ✓ Explosion; ✓ Fire; 	<ul style="list-style-type: none"> ✓ Eye injuries 	M	<ul style="list-style-type: none"> ✓ Fire extinguisher readily available ✓ Personal Protective Equipment to include eye, skin and hearing protection 	
<ul style="list-style-type: none"> ✓ Carport Steel fixing 	<ul style="list-style-type: none"> ✓ Eye injuries from rusted bolts and tie wire; ✓ Slips and trips; 	<ul style="list-style-type: none"> ✓ Blindness ✓ Injuries 	M	<ul style="list-style-type: none"> ✓ PPE must include safety boots and goggles and safety harness. 	

		✓ Falling form height		✓ Care to be taken when working near overhead lines; ✓ Use only trained personnel; ✓ Cap starter bars to prevent injuries where feasible;
✓ Poor house keeping	✓ Slip/ Trip/ Fall		✓ Injuries	✓ Good housekeeping must always be maintained
✓ Waste disposal	✓ Incorrect disposal of waste		✓ Injuries to employees due to incorrect waste disposal	✓ Waste should be removed daily and placed in the correct waste bin(skip)

RISK ASSESSMENT MATRIX

Likelihood	Consequences			
	Insignificant (minor problem easily handled by normal day to day processes	Minor (Some disruption possible e.g., damage equal to R150k	Moderate (significant time / resources required. E.g., damage equal to R500k	Major (Operations severely damaged. E.g., damages equal to R1m
Almost certain (90% chance)				Catastrophic (business survival is at risk. Damage equal to R5m - 10m
Likely (between 50-90%)	Moderate			
Moderate (between 10-50%)		Moderate		
Unlikely (between 3-10%)			Moderate	





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Revision	00	Author:	GMS: Projects
Effective Date	January 2017	Pages:	01

1. SCOPE OF WORK:

Carport repairs

2. PURPOSE

The aim of the SHE specification is to ensure that any contractor which is appointed by Johannesburg Water to conduct any work complies with the SHE requirements of the SHE specification and any other legislative requirement applicable to the contract scope.

3. APPLICABILITY

This document is applicable to all contractors and suppliers conducting contractual activities for and on behalf of Johannesburg Water.

4. APPOINTMENTS

The contractor and its appointed sub-contractor must make the relevant legislative and non-statutory appointments, which must be maintained valid for the entire contract duration.

All appointees shall be suitably trained and found to be competent for the responsibilities there are assigned for.

Copies of all relevant appointments and the relevant competence certificates must be kept in the relevant SHE file.

5. INSURANCE

The contractor and all its appointed sub-contractor(s) shall be registered with an appropriate compensation commissioner and have a valid letter of good standing from commissioner. The contractor is responsible for ensuring the Letter of Good Standing is valid for the entire duration of the project/contract. A copy of the letter of Good Standing must be kept in the SHE file.

6. COSTING FOR SHE REQUIREMENTS

The contractor is responsible for ensuring that SHE costing is taken into consideration for the entire project/contract as this will ensure they comply with the SHE legislative requirements

7. INDUCTION

An initial induction shall be done with key personnel to familiarize them with the requirements on site and for compiling the SHE file.

Once labourers are appointed JW will conduct an induction on SHE requirements, and the contractor is also required to conduct their company specific induction



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8. SUBMISSION OF SAFETY FILE

- Once appointed the contractor can submit their safety file for approval.
- Approval will be granted when the critical items have been sufficiently addressed.

9. RISK ASSESSMENT

- Every Contractor who has been appointed contractually to conduct work for Johannesburg water shall do compile a baseline risk assessment prior to starting with work, subject to the approval of the Client.
- Thereafter the task based risk assessments will be done daily with every task being done.

10. SAFE WORKING PROCEDURES / METHOD STATEMENTS

The following method statements / safe working procedures must be compiled:

- Vehicle procedure, emergency procedure, incident investigation procedure, waste management plan, hand tool and portable electrical tool procedure.
- Method statement for the entire works

11. WORKING AT HEIGHTS

- A competent person must compile a fall protection plan for all tasks which will be done at elevated position.
- The requirements as per the Construction regulations for working at heights shall be complied with by the contractor at all times.
- The fall protection plan shall be specific to the work that will be conducted at elevated position and proper provision must be made for rescue of employees at heights.
- Fall protection plan must include fall risk assessment detailing proper controls to be implemented.
- All employees who their duties entail working at heights must be declared medically fit by an Occupational Health Practitioner for working at heights.
- Employees who will be working at heights must be trained by a competent service provider for working at heights and must be trained on use of fall prevention/arrest devices to be used at heights.
- Employees working at height must be trained on the latest approved fall protection plan before work commences at height.

12. MEDICAL SCREENING REQUIREMENTS

- The contractor shall ensure that a medical surveillance programme is implemented for all employees.



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- The medical examination shall be conducted in line with the employee job profile/job description.
- A valid medical fitness certificate must be submitted together with the SHE File for approval for all employees who will be doing work for Johannesburg Water.
- Any employee(s) who are declared conditionally fit must be provided with employment which does not aggravate their medical condition as to endanger themselves or other employees.
- The following tests shall be done:
 - Audiograms.
 - A cardio-respiratory examination
 - Lung function tests.
 - Eye/ sight tests.
 - A general physical examination.
 - A review of previous medical history.
 - Blood pressure tests
 - Glucose tests
 - Vaccinations (Hepatitis A & Typhoid)

13. TOOLBOX TALKS

- The contractor shall ensure they conduct toolbox talks with their employees on a weekly basis and records of these must be kept in the SHE file.
- The objective of toolbox talks should be to communicate relevant site information to assist in improvement of occupational health and safety performance.
- Employees must acknowledge the receipt of toolbox talks and this record must also be kept in the SHE file.

14. PERSONAL PROTECTIVE EQUIPMENT (PPE)

- Contractor must issue their employees SABS approved PPE. A copy of the PPE issue register signed by the employee issued with the PPE must be kept in the SHE file.
- Contractor supervisor are required to conduct continuous inspections of the PPE issued to their employees to ensure that they are still in good condition to be used by the employee or they still comply with manufacture requirements.
- The contractor is responsible for ensuring that employees are trained on the safe use of the PPE issued to them, how to maintain it and the limitations of the PPE.
- NO SHORTS OR DRESSES WILL BE ALLOWED ON SITE



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15. WORKPLACE SIGNAGE

- Appropriate symbolic signage must be displayed where it is required by legislation.
- Appropriate warning, mandatory and information signs must be placed where required.
- All signs must comply to SANS/SABS requirements.
- Contractors shall use mandatory and prescribed symbolic safety signs at their lay down and site areas.

16. INCIDENT REPORTING AND INVESTIGATION

- All incidents shall be reported to the Client before the end of the shift or within 24hrs of occurrence.
- Section 24 incidents shall be reported to DOL using the prescribed format.
- The contractor shall develop an incident management procedure and communicate with all employees.

17. NOTIFICATION OF CONSTRUCTION WORK

- The contractor shall notify the DOL in the prescribed format of the intended work prior to work.

18. COMPLIANCE MONITORING

- Weekly inspections and monthly audits will be conducted on site.

19. PROJECT COMPLETION

- Upon completion of the project the SHE file shall be returned to the Client for retention and close out.



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Project details						
Project Scope: Carport repairs						
Depot / Site / Department: Ffennel road depot						
Estimated duration: TBC						
Documents required						
Letter of Good Standing	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
SHE plan	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Risk Assessment	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Safe working Procedures	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Notification of Construction work	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Inspection registers	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Items required before starting						
Medicals	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Vaccinations	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
PPE (boots, hard hats, overall)	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Induction	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Approval from OHS	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
APPOINTMENTS AND COMPETENCIES						
<u>Construction Supervisor</u>						
Appointment	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
CV (and/ certificates)	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
<u>Safety Officer</u>						
Appointment	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
CV (and/ certificates)	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
NB* Other appointments will be based on the number of employees on site as required by law.						



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RETURNABLE ANNEXURE A: ACKNOWLEDGEMENT OF SHE SPECIFICATION & ANNEXURES

CONTRACTOR:	
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I, the undersigned, hereby acknowledge that I have obtained copies of the following listed documentation and confirm that I fully understand the contents thereof and the consequences of non-compliance. The Contractor furthermore reiterates its commitment to compliance of the requirements contained within the following provided documentation:

- Johannesburg Water SOC Ltd, Safety, Health & Environmental (SHE) Specification, Annexure 1: Baseline risk assessment conducted for or on behalf of Johannesburg Water SOC Ltd;

Signed at on this Day of 20.....

CONTRACT MANAGER			
NAME	DESIGNATION	DATE	SIGNATURE
CONTRACT SUPERVISOR			
NAME	DESIGNATION	DATE	SIGNATURE
WITNESS (1)			
NAME	DESIGNATION	DATE	SIGNATURE
WITNESS (2)			
NAME	DESIGNATION	DATE	SIGNATURE