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PAGE NO.	
CLOSING DATE AND TIME	
23-Apr-19	16:00
Date of Issue	
17 April 2019	
VALIDITY	
60 : DAYS	

INITIATING DEPARTMENT	INITIATOR
Business Support (OHS)	Madumetja Chueu

JWRFQPM439 - PRINTING OF HEALTH AND SAFETY GUIDELINES BOOKLETS

QUOTATION REFERENCE	COLLECTIVE NO.
	JWRFQPM439
QUOTATION REQUESTED FROM	

**REQUEST FOR QUOTATION**

QUOTATION DATE

QUOTATIONS WILL BE EVALUATED ON THE 80/20 POINT SCORING SYSTEM.80 POINTS WILL BE ALLOCATED TO PRICE AND THE REMAINING 20 POINTS WILL BE ALLOCATED FOR BBBEE AND PREFERENTIAL PROCUREMENT  
 ALL SUPPLIERS RESPONDING TO QUOTATIONS SHOULD BE REGISTERED ON CENTRAL SUPPLIER DATABASE(CSD)  
 JW Contact Person: Paul Mabatane Mangoale  
 Tel: (011) 688 1408 Fax (011) 688 1556 Email: paul.mangoale@jwater.co.za

ITEM NO.	DESCRIPTION	DESCRIPTION OF ITEM OFFERED	UOM	QTY REQUIRED	PRICE QUOTED EXCL. OF V.A.T.	DIS
	Service providers are invited to submit quotations for the following:					
	Design and layout					
	Typing ,Design, Layout , Editing And Binding of the pages of the Health and safety Guidelines booklet A5 size, taking into account the JW's corporate identity			<b>2500</b>		
	Service providers to factor in two (2) drafts for sign off					
	JW will be responsible for the final sign-off of the document					
	A hard copy and soft copy should be provided to JW for final approval (the artwork will remain property of JW)					
	Editing					
	Editing and proof reading of the content to ensure consistency of language, style, and appropriate use of language					
	A5 size - cover and back page and , 20 pages . Relevant illustrative images can be incorporated by the service provider. Logos will be provided by JW					
	Printing					
	A5 full colour (20 pages)					
	Back and front cover - hardcover laminated gloss finish					
	Binding and packaging					
	Delivery to one address in Johannesburg					
	<b>Only service providers who specializes in artistic design should quote and they will be required to produce samples of previous similar work done as part of the evaluation process</b>					

SUPPLIER DETAILS		<u>CONDITIONS</u>
OFFICIAL STAMP		1. QUOTATIONS RECEIVED AFTER CLOSE OF BUSINESS ON THE CLOSING DATE WILL NOT BE ACCEPTED. 2. QUOTATIONS WITHOUT BRAND NAMES WHERE REQUIRED WILL NOT BE ACCEPTED 3. PRICES QUOTED MUST BE AS PER THE UNIT INDICATED AND BE EXCLUDED OF VAT 4 QUOTATIONS WITHOUT THE SUPPLIER'S AUTHORISED SIGNATURE WILL NOT BE ACCEPTED. 5 ACCEPTANCE OF A QUOTATION WILL BE SUBJECT TO JOHANNESBURG WATER'S SUPPLY CHAIN POLICY